

Order of Service Order Form

YOUR CONTACT DETAILS		
Name	Address	Telephone and email address

Layouts

Layout 1

A5 4pp

210mm x 148mm

Double sided

Text and image on front. Order of service inside and on rear.



Layout 2

A5 4pp

210mm x 148mm

Double sided

Text (no image) on front. Order of service inside and on rear.



Layout 3

A5 4pp

210mm x 148mm

Double sided with stapled insert

Text and image on front. Order of service inside and on rear.



Layout 4

A5 4pp

210mm x 148mm

Double sided with stapled insert

Text (no image) on front. Order of service inside and on rear.



Layout 5 Alternative layout

Please select layout 5 if you would like an alternative size and layout. Please add the details in the accompanying space.



Layout 5 Alternative layout details

I would like to order a Pen & Ink Image (£95).

I would like to use my existing Pen & Ink image or another image (please add details to artwork info).

Layout No. (see above)

No.

Typeface Chosen (see page 3)

No.

Quantity

Please note that the typeface chosen is for the cover only. A clear standard type will be used for the main part of the order of service.

Card (and paper) Type

Brilliant White

High White

Cream

Wove (smooth)

Laid (textured)

All order of service are digitally printed in black and white.

ARTWORK INFORMATION if there is anything you would like us to consider when preparing your artwork please add below.

Please send the completed form to The Pen & Ink Company Ltd, 19 Tidy Street, Brighton BN1 4EL.

Upon receipt, we will send you a full quote prior to any design work being undertaken.

Typefaces

For cover only

A standard clear typeface will be used for the main part of the order of service

1. Baskerville
Oak Farm, Corsley, Kent TN13 4TT
01393 345231
2. *Baskerville It*
345 Spencer Avenue, Hopley, Dorchester, Dorset DS2 4RT
01654 768324
3. **Baskerville Bold**
32 Market Street, Cupar, Fife KY16 5HG
01453 342143
4. Garamond
Manor Hill Lodge, Etherington, North Yorkshire DN13 4EF
Telephone: 01847 485234
5. Century
The Elms, Wickhampstead, Earlham, Warwickshire
Telephone: 01342 543243
6. Goudy
42 Church Lane, Mileham, Ipswich, Suffolk IP12 4SP
01235 653752
7. Caslon
145 Holderness Road, Polder Hill, Devon DE12 4EW
01543 854953
8. Barbedor
Trebarwith, Meadow Lane, Hinton Vale, Cumbria KT12 4TD
Tel: 01342 753432
9. Fash Engraved
The Old Mill, Halecombe, Frome, Somerset BA2 9AG
01343 532943
10. Bodoni
323 Silverdale Road, Hemingford, Cambridgeshire CA12 6FG
01423 534255
11. BODONI ANT
HAWTHORN COTTAGE, FORDHAM, NOTTINGHAMSHIRE NT43 5RF
01233 432856
12. Pen & Ink
323 Silverdale Road, Hemingford, Cambridgeshire CA12 6FG
01423 534255
13. Pen & Ink Outline
323 Silverdale Road, Hemingford, Cambridgeshire CA12 6FG
01423 534255
14. *Englishe*
40 Worthy Square, Culshaw, Nottinghamshire NT13 5RT
01232 743923
15. *Diplomat*
40 Worthy Square, Culshaw, Nottinghamshire NT13 5RT
01232 743923
16. *Helena*
40 Worthy Square, Culshaw Nottinghamshire NT13 5RT
01232 743923
17. *Emmuth*
40 Worthy Square, Culshaw, Nottinghamshire NT13 5RT
01232 743923

If there is a typeface you wish to use which is not shown above, please let us know the details of it and we will try and track it down.